

**PROPERTY OWNER APPLICATION TO OPERATE BUSINESS ON HICKS AIRFIELD**

**NOTICE:** Hicks Airfield Pilots Association (HAPA) is designated a 501 (c)(7) Non-Profit Social Membership Club Organization. Property use at Hicks Airfield is restricted through Covenants, Conditions, and Restrictions, as amended (CCRs) filed of record in the Tarrant County Deed Records and IRS Rules which dictate various aspects of property use.

Operation of a business or venture at Hicks Airfield without the express advance written authorization of the HAPA Board is prohibited. Any Property Owner who wishes to operate a business at Hicks Airfield is required to submit written application to the HAPA Board no less than sixty (60) days prior to requested commencement date of operations. Such a determination to approve or deny authorization to operate a business at Hicks Airfield is at the sole discretion of the HAPA Board of Directors. Violation of the Airfield’s rules, regulations, policies, procedures as adopted by HAPA may lead to fines, penalties, liens, and other enforcement actions.

**By signing here, the Property Owner acknowledges it has read and understands the above notice:** \_\_\_\_\_.

**Legal Name of Property Owner of Record:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Use additional pages if needed to provide the required information. Submit this Application to HAPA, 100 Aviator Drive, Fort Worth, Texas 76179.**

**1. If approved, will this Business or Venture operate at Hicks Airfield out of a:**

- T-Hangar
- Hangar
- Other – Please Specify in Detail: \_\_\_\_\_

**2. Will this business or venture be owned and operated by the property owner of record for the specific Lot(s) Address?**

- YES
- NO

**3. Will this business or venture be organized, advertised or operated to provide goods and/or services, facilities, or benefits to the General Public or otherwise be a ‘Public-Facing’ business or venture that is made available, open or accessible to serve or accommodate anyone?**

- YES
- NO

4. Does this specific property have operational restroom facilities that are currently present, available and included in the space that is subject to this request?

YES

NO

5. Has this specific property address been Permitted by TECQ (Texas Commission on Environmental Quality) to allow for Business Usage Activities at this address?

YES (Please attach copy of TECQ Septic Permit allowing for Business Use Activities at this specific address)

NO

6. Is this property connected to a Cluster Septic System at Hicks Airfield?

YES (Please attach copy of TECQ Septic Permit)

NO

7. Is this property connected to Private Septic System or other waste removal system?

YES (Please attach copy of TECQ Septic or Wastewater Permit for this system)

NO

8. Does this property currently have any Tenants or Renters?

YES

NO

9. Full Legal Name of Business and State of incorporation (to include indication of limited liability company, corporation, partnership; e.g. AirBiz, LLC, a Texas limited liability company):

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10. Property Owner's Name, Phone Number, **Mailing Address**, Email address (e.g. John Q. Doe, 817-123-4567; **XXX Aviator Drive, Fort Worth, TX 76179**; Johndoe@gmail.com):

Full Legal Name of Property Owner of Record:

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Phone Number with Area Code:

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Mailing Address:

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Email Address:

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Business Owners' Names, Phone Numbers, **Mailing Addresses**, Emailing Addresses (if different from Property Owner):

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11. Detailed Purpose of Business to include DETAILED scope of intended operations and services provided. (e.g. general office use; aerial photography, aerial advertising and surveying, sale of aircraft parts, aircraft instrument repair. Example of details: business will perform aircraft instrument repair services specializing in the inspection, troubleshooting, overhaul, and calibration of avionics, gyroscopic, and air data components. Component-level repair (circuit boards), overhaul, bench testing, and calibration of instruments. Services cover altimeters, airspeed indicators, gyros, autopilot systems, fuel/oil transmitters, and engine gauges. Work is performed in controlled, clean-room environments with specialized testing equipment, resulting in FAA 8130-3 certification.

Include description of anticipated number of customers, employees and vendors entering airfield daily, number of weekly deliveries anticipated, whether customer base is generally familiar with airfield operations or members of the general public who are likely unfamiliar with airfield operations. Use additional pages if needed):

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12. Leasehold size of business (Is the size of the hangar sufficient to accommodate parking no closer than 30 feet of the taxiway centerline/35 ft for front taxiway?):

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13. Number of Employee(s) (include current amount and anticipated number of employees within first year of operations):

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14. Required Specialized Equipment (anything weighing more than 500 lbs): \_\_\_\_\_

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